MATERIALS FOR NEW DELEGATES

Congratulations on becoming a delegate, and thank you. Nobody pretends that the job is easy to do well, but you and your fellow shop delegates form the *backbone of the union*.

This packet contains materials to help you better understand and perform your duties:

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Analyzing a Grievance		p.
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Writing and Filing a Grievance		p.
Model Grievance		p.
Grievance Meetings		p.
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GrievancesHypothetical Fact Patterns		p.
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There are two items not included in this packet which you should make it your business to obtain from the union office. One is a small supply of union stationary (or a file that you can use to print out the union letterhead). Remember, you are the official representative for the union in your shop. The other is a copy of <u>Labor's Untold Story</u>. This is a paperback introduction to the history of the labor movement in this country. It is inspiring as well as informational, and it reads more like an adventure novel than a history textbook.